

## Mid Devon District Council

### Cabinet

**Thursday, 4 February 2021 at 6.00 pm**  
**Remote Meeting**

**Next ordinary meeting**  
**Thursday, 18 February 2021 at 6.00 pm**

**Important** - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

Join Zoom Meeting

<https://zoom.us/j/97542082443?pwd=UE1TNjVEVVJXUk1Pek5WUEpRZkEwZz09>

Meeting ID: 975 4208 2443

Passcode: 967888

One tap mobile

08000315717,,97542082443#,,,,\*967888# United Kingdom Toll-free

08002605801,,97542082443#,,,,\*967888# United Kingdom Toll-free

Dial by your location

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

0 800 358 2817 United Kingdom Toll-free Meeting ID: 975 4208 2443

Passcode: 967888

Find your local number: <https://zoom.us/u/asBq7a28M>

## Membership

Cllr R M Deed

Cllr R J Chesterton

Cllr R Evans

Cllr D J Knowles

Cllr B A Moore

Cllr C R Slade

Cllr Ms E J Wainwright

Cllr Mrs N Woollatt

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Protocol for Remote Meetings (Pages 7 - 12)**  
To note the protocol for remote meetings.
3. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
4. **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
5. **Minutes of the Previous Meeting (Pages 13 - 20)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 7 January 2021.
6. **Motion 566 (Councillors: G Barnell and S J Clist - 17 December 2020))**  
The following motion has been passed to the Cabinet from Council for consideration and report:  
  
This Council agrees to commission, as a matter of urgency, a plan based on evidence of local housing need for the delivery of affordable rented and social rented housing across Mid Devon. This plan should make best use of the Government's Affordable Housing programme 2021/26 and be presented to Council by June 2021.
7. **New Mid Devon Local Plan (Pages 21 - 42)**  
To consider a report of the Head of Planning, Regeneration and Economy considering options available to Council for the scope, approach and timetable for the preparation of a new Local Plan for Mid Devon.
8. **Local Development Scheme (Pages 43 - 50)**  
To consider a report of the Head of Planning, Regeneration and Economy updating the Local Development Scheme and providing a timetable for the production of a new Local Plan for Mid Devon.
9. **Grant Payment to external organisations (Pages 51 - 56)**  
Following consideration of a report of the Head of Planning, Economy and Regeneration, the Community Policy Development Group has made the following recommendation:

- 1) A one year grant award be made for 2021-2022, with a review in the autumn of 2021;
- 2) Grants to be made on a 1 year settlement basis, to be reviewed annually each autumn;
- 3) The £9650 previously offered to Age UK Mid Devon be identified as a saving;
- 4) The grant payments for 2021 – 2022 to the Council's other strategic partners should remain at the same levels as 2020-2021;
- 5) The levels recommended were:

Organisation	2021-2022 Grant
Churches Housing Action Tam (CHAT)	£12,500
Citizens Advice	£15,500
Involve – Voluntary Action in Mid Devon	£12,000
Mid Devon Mobility	£22,000
Grand Western Canal	£45,000
Tiverton Museum of Mid Devon Life	£27,500
Tourist Information Service	£4,000
<b>Total Grants</b>	<b>£138,500</b>
<b>Savings</b>	<b>£9,650</b>

- If the Cabinet were minded to reduce the grant payment awards in 2021-2022 the Community Policy Development Group would recommend that the organisations which directly supported vulnerable residents should have their grant payments protected, namely:
  - Churches Housing Action Team (CHAT)
  - Citizens Advice
  - Involve – Voluntary Action in Mid Devon
  - Mid Devon Mobility

10. **3 Rivers Development Limited - Business Plan** (Pages 57 - 84)  
To consider a report of the Chief Executive providing Cabinet with a 5 year Business Plan.
11. **Tax Base Calculation** (Pages 85 - 90)  
To consider a report of the Deputy Chief Executive (S151) detailing the statutory calculations necessary to determine the Tax Base for the Council Tax. The calculations made follow a formula laid down in Regulations.
12. **National Non-Domestic Rates** (Pages 91 - 94)  
To consider a report of the Deputy Chief Executive (S151) providing Members with an update of the income generation and financial

implications of the number of Business Rate properties in Mid Devon and to approve the NNDR1 (estimated income to be generated in 2021/22 from business rates).

13. **Financial Monitoring** *(Pages 95 - 122)*  
To receive a report of the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
14. **Budget** *(Pages 123 - 146)*  
To consider a report of the Deputy Chief Executive (S151) providing the budget proposals for the General Fund and the Housing Revenue Account for the year 2021/22.
15. **Capital Programme** *(Pages 147 - 156)*  
To consider a report of the Deputy Chief Executive (S151) seeking approval of the 2021/22 Capital Programme and note the draft 2022/23, 2023/24 and 2024/25 programmes and make recommendation to Council.
16. **Tax Strategy and Policy** *(Pages 157 - 164)*  
To consider a report of the Deputy Chief Executive (S151) informing Members that the Council's tax risk exposure has changed and having tax policies and procedures in place helps to mitigate this risk.
17. **Policy Framework** *(Pages 165 - 180)*  
To consider a report of the Chief Executive with regard to the Policy Framework and requesting the Cabinet to make recommendation to Council.
18. **Pay Policy** *(Pages 181 - 204)*  
To consider a report of the Corporate Manager for People, Governance and Waste complying with the legislative requirements of the Localism Act 2011 relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers. The Localism Act 2011 requires an annually published Pay Policy which has been adopted by the full Council.
19. **The Establishment** *(Pages 205 - 218)*  
To consider a report of the Corporate Manager for People, Governance and Waste informing Members of the overall structure of the Council showing the management and deployment of officers. This report should be read in conjunction with the functions of individual officers highlighted in the constitution.
20. **Notification of Key Decisions** *(Pages 219 - 228)*  
To note the contents of the Forward Plan.
21. **3 Rivers Development Limited - Update report** *(Pages 229 - 242)*  
To consider a report of the Chief Executive providing an update on

current project performance and any key risks.

**Stephen Walford**  
Chief Executive  
Wednesday, 27 January 2021

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Sally Gabriel  
E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)